

Washburn University
Meeting of the Faculty Senate
October 25th, 2021 at 3pm
Zoom Meeting Hosted by FS Executive Committee

- I. Call to Order
- II. Approve minutes-
 - September 27th, 2021 (pages 2-6).
- III. President's Opening Remarks
- IV. WUBOR/KBOR Update- Tonya Ricklefs and Kim Morse
- V. VPAA Update - Dr. JuliAnn Mazachek
- VI. Consent Agenda
 - Faculty Senate Committee Reports- pgs 7-10
 - FAC Minutes 2020-2021 and Oct 4, 2021
 - University Committee Reports- pgs 11-13
 - ADIC Minutes (May and Sept meetings)
- VII. Old Business
 - Action Item 21-1 Senate Resolution on Temporary Academic Policy (Amended) pgs 14-16
 - Action Item 22-1 Senate Resolution on Voting pg 17
 - Action Item 22-3 Senate Resolution on Course Modalities pgs 18-19
- VIII. New Business- none
- IX. Information Items- none
- X. Discussion Items-
 - ~~Modification of Procedure for Electronic General Faculty Votes on Curriculum – Dr. JuliAnn Mazachek-Withdrawn~~
- XI. Announcements
- XII. Adjournment

Washburn University
Meeting of the Faculty Senate
September 27th, 2021 at 3pm
Zoom Meeting Hosted by FS Executive Committee

Present: Byrne, Daniels, Ewert, Huff, Juma, Kay, Kendall-Morwick, Kimberly, Klaes, Kohls, Lockwood, Lolley, Moore, Morse, Noonan, Ricklefs, Rivera, Sainato, Schmidt C, Schmidt S, Smith D, Smith M, Thor, Wagner, Wang, Wasserstein, Woody, Wynn, Zwikstra

Absent: Friesen, Ginzburg, Griggs

Guest(s): DeSota J, Ball J, Frank Z, Luoma S, Mazachek J, Fried M, Liedtke R, Holthaus C, Maxwell A, Erby K, Huff S, Grospitch E, McNamee B, Stephenson L, Cook S, Noller J, Derrington L, Walker R

- I. Call to Order at 3 pm by Kim Morse
- II. Approve minutes-
 - September 13th, 2021 (pages 2-5). Motioned by K Kendall-Morwick and seconded by K Wynn. Motion passed.
- III. President's Opening Remarks
 - Tribute to Rick Ellis, and the benefits he brought to our campus
 - Welcome to Steve Luoma who is now in the VPAA office
 - I Wasserstein – Election for the At-Large spots starts tomorrow at 7 am. Encourage faculty to vote.
- IV. WUBOR/KBOR Update-
 - KBOR / BAASC – T Ricklefs and K Morse
 - 2-day marathon (both virtual and F2F) of meetings, so both K Morse and T Ricklefs will cover
 - Morse reported that the three new regents appointed by Gov. Kelly all seem to be interested in advocating for higher education. Asked good questions about 60-hour rule (and proposed decrease in hours required to graduate from a 4-year school). T Ricklefs noted that this will not be possible for many accredited programs.
 - T. Ricklefs reported a genuine interest in first gen students, those who are not financially stable (since many will start working if they have a financial issue and then not return to school).
 - WUBOR – Kim Morse
 - Thought it was all virtual but it wasn't so we did not have anyone there. Fortunately, there wasn't much that was being covered. Got the updates in another meeting.
 - There will be no increase in health insurance this year.
 - Admins are becoming more part-time which makes it tough for them to pay for their health care AND difficult for the department since that typically is the introduction to a department and the way to maintain the "Open Door."

- V. VPAA Update - Dr. JuliAnn Mazachek
- KBOR is focused on trying to understand workload of faculty members. It is possible that this conversation is still happening across the Regent's institutions, but may not go to the community college level. Anticipating that we may talk about this, but think that we are less likely to be affected since we prioritize our time with the students.
 - KBOR – there has been some conversation about small program review. They had a great conversation that maybe all universities don't have to follow the same process and that the same numbers won't apply to every institution. There is a recognition that one size does not fit all, and universities will have the chance to support their choices so that institutions should be allowed to provide the learning situations for their students.
 - Steve Luoma is back on the team and will be kicking off program review.
 - Working on integrated curriculum process (course, program, university requirements), so that when updates get made, they will be done all the way through (in all places). Hope this will be automated by December. Very excited about this. It will work for Washburn and Washburn Tech.
 - Annual reports will be streamlined, but will still let departments see needed data.
 - Small Program Review has been on hiatus, but will be touching base with departments this coming month. It will not be a speedy process, so that there is time for adequate review.
 - Starting to think about graduation. At this time, they think we will have December Graduation in person (Lee Arena), but will likely have two ceremonies to divide people up. This should be announced in the next two weeks.
 - S Schmidt wants to know how soon the program change (automated process) will be implemented so that people can get changes done that need to be through in time for spring. S. Luoma said program changes can still come through the manual process until this is in the automated online version (Nov- or maybe Dec.).
- VI. Consent Agenda
- Faculty Senate Committee Reports-
 - None
 - University Committee Reports- Moved to accept by Ricklefs, seconded by S Schmidt. Motion passed.
 - Assessment Committee Minutes 8.31.2021
 - Board of Student Media 9.10.2021
- VII. Old Business
- Washburn Expansion of On-campus Voting Opportunities (Action Item 22-1)
 - Text was not uploaded to Agenda, so we will have to wait until next time (Morse took responsibility for not getting this up.)
- VIII. New Business- none
- IX. Information Items-
- Replacement of Janelle Johnson with Kirk Kimberly as Senator for SAS

- Kirk introduced self. (Came to WU in F19, was in police force for 29 years before that)
- GenEd and TAAC updates from KBOR – Jennifer Ball
 - GenEd – nothing has been decided yet and chairs of committees have asked not to circulate drafts so that there will be no misinformation about what has been decided. Nothing radical proposed at this point. Distribution across the main groups (NS, SS, Hum). No one is really happy with this version, or thinks it's impossible to resolve. It will still take more effort across the university to look at the proposed guidelines compared to ours. Will likely have to make some changes, but they probably won't be radical.
 - Morse asked about timeline. Ball said they are hoping by end of academic year, but she thinks this is ambitious. There would be some time for implementation. Meetings are monthly.
 - TAAC – Some groups are being considered for system wide transfer this year (Micro, Learning for Exceptional Learners, etc while others are up for review (that are already in system wide transfer.) The new ones are trickiest, since they have to come up with outcomes AND have schools vote on them.
 - Question as to how are 300+ level courses put on the transfer list? Ball says that potentially they can have the same outcomes that could cover multiple levels (lower vs upper divisions). It is outcome based, vs course numbering, so if an agreement is reached a 200 level course could be transferred in as equivalent to the 300 level course, but don't have to give it 300 level status in terms of required hours. This might do the students a disservice if they think it fulfills a 300+ level credit. The unit can state if they believe the course should be upper division, and there is a process to prevent it from being transferred. There are also appeal processes if a school wants to consider this transfer and then decides it is not viable. There have been some appeals that have been viewed favorably (ie not being allowed to transfer.)
 - If a course is General Education where it originated, then it counts as a General Education course here. That is Washburn University policy.
 - 110 courses will be in the transfer system if these 5 are approved (Morse). It is complicated, but it is beneficial to transfer students (Ball), since they know what will transfer.

X. Discussion Items-

- Post-Workplace communication – Marc Fried
 - There are two alternatives in place and are trying to gather feedback over the next two weeks. Will use this to determine which option, and hope it will be up and running before end of semester.
 - I. Workplace “lite” that is run through WU and Office 365 or Yammer or a combo. One would already be logged into this, and could still have subgroups in it. Can you alter how much of the messages one gets? (This is not clear yet.)

independent, but will need to consider what is best for Washburn and our students. Sometimes Washburn is leading and sometimes we fall in line with KBOR's lead.

- K Kendall-Morwick – Sometimes there is a concern that we reflexively go along with KBOR and don't know when we aren't going along with them. Those who are concerned we are too closely aligned with KBOR, are also concerned that we don't have a clear identity that is communicated to students when they visit. (We are losing our uniqueness.)
- C Zwikstra – seconds what K Kendall-Morwick said. What is distinctive about Washburn and does it get washed away when we follow KBOR? Clarifying what we do and what we should not do (and then communicate why we are or are not going along) would help prevent misunderstandings.
- Morse – It becomes easy to disengage from conversation because it is so complicated. BUT – we should still keep striving to communicate it.
- Mazacheck – The comments are well taken. This communication is important because there is more that happens than most people are aware of.
- Ricklefs- because K Morse and I are now splitting the meetings, this may help bring more material to the Senate. Morse – the two days of meetings and committee meetings in between means that there is so much happening and this will hopefully help ensure that needed information gets out.

XI. Announcements

- Noonan announced theater events: Thurs Sept 30th One Act Play that Goes Wrong opens. Lasts about an hour.
- Kelly Thor – Art trip was planned for St. Louis, but all busses are GONE, so this will be taken closer to spring break since the fall trip can't happen.

XII. Adjournment

- Motioned by K Kendall-Morwick and 2nd by S Schmidt at 4 pm. Motion passed.

Faculty Affairs committee
Meeting minutes
October 5, 2020

Attendance: Daniels, DeSota, Friesen, Kendall-Morwick, Klales, Kuwitzky (guest), Liedtke (guest), Mazachek (guest), Moore, Romig, Stevens, Wagner, Wynn (guest)

Minutes:

Called to order at 4:04 pm by Thor.

Dependent care research brought to the committee by Kerry Wynn. Thor invited Kuwitzky, Mazachek, and Liedtke to discuss the possibility of using CARES Act or SPARKS funding. Motion to discuss dependent care on Washburn's campus. Wynn discussed University of Kansas using CARES Act funding for staff dependent stipends. Other universities have used additional options. Wynn believes this is an equity issue as well, falling more harshly on women. Thor believes this is similar to the committee's previous discussion on childcare for faculty, staff, or students.

Kuwitzky- CARES Act funding splits institutional costs (2.25 million) and student costs. Sparks comes from the states (KU is using this money for childcare needs). Applications were actually due yesterday for Sparks money. Sparks money must be spend by the end of the calendar year. Availability of funds is also an issue. Cares funding is used specifically for disruption of service, technology or healthcare. Less than \$200,000 left at this point. The balance of these funds will be in a block grant to students. The remainder of the balance for Cares Act funding is being held for housing or dining refunds in case. These funds must be spent by early May. Kuwitzky has agreed to look more specifically at Cares funding to see if this could possibly be used.

Wynn- research has seen many different solutions at various universities. Wynn is going to send this information to Kuwitzky directly.

The meeting was adjourned at 4:56 pm by Thor.

Faculty Affairs Committee- Minutes
11-16-20

Attendance:

Daniels, DeSota, Grant, Kendall-Morwick, Moore, Stevens, Thor, Wagner, Wynn

Minutes:

The meeting was called to order at 4:05 pm.

The minutes were approved for the 10-5-20 meeting without changes.

The committee discussed the smoking ban proposal from WSGA. The committee believes that this is a socioeconomic concern that needs to be treated carefully. They also believe this is being tied to Covid in specific ways and needs to be treated as its own issue. Lastly, the committee believes vaping and chewing tabaco should be addressed in this proposal rather than only smoking. The committee voted to send this back to WSGA with recommended changes before taking this to the next Faculty Senate meeting.

The committee started the discussion of promotion & tenure in regards to Covid and its effect on the process. The committee would like to see the university doing something to address this issue. A few initial ideas include: pausing tenure review clocks, assigning more weight to teaching and service, or assigning more weight to virtual resources. The committee believes a lighter rigor could be concerning for future standards, but also petitioners could possible include a letter detailing the effects of Covid on their petition. The committee wants to ensure the petitioners have some flexibility and still have the ability to be accepted for tenure. The committee would also like the see the university apply a one-year stop the clock due to extenuating circumstances, while also addressing going up early. They would like to see flexibility, but still some structure to the adjustments.

Moved to adjourn by Thor at 5:15 pm.

Faculty Affairs Committee Minutes
Washburn University
12-7-20

Attendance:

Daniels, DeSota, Grant, Kendall-Morwick, Klales, Moore, Romig, Stevens, Thor, Wagner, Wynn (guest)

Minutes:

The meeting was called to order by Thor at 4:05 pm.

The committee reopened the discussion of P&T guidelines during Covid. The deans and VPAA are planning to inform tenure-track faculty of the possibility to submit a proposal for a one-year Covid extension on their tenure review date. They will not be required to do this, but have the possibility. Thor spoke with Mazachek about listening sessions regarding this topic and Mazachek is supportive of this endeavor. The invites will go to VPAA, deans, P&T committees, chairs, and tenure-track faculty. The Faculty Affairs committee wants to review the responses to the listening sessions. The committee would also like an anonymous survey for junior faculty members to ask additional questions.

The committee voted to begin a draft resolution on the topic of P&T and Covid.

Thor adjourned the meeting at 5:01 pm.

Faculty Affairs Minutes
Washburn University
2-8-21

Attendance:

Thor, DeSota, Grant, Wagner, Klales, Romig, Kendall-Morwick, Daniels, Moore, Stevens, Prohaska-Branham (guest)

Minutes:

Thor called the meeting to order at 4:03 pm.

Thor discussed her meeting with Teresa Lee regarding children on campus. Lee was open to the idea of having a 2-tiered approach including student workers engaging in tutoring or other types of engagement. Thor thought a survey to faculty and staff might be helpful.

The committee discussed the administration of this type of service. Where would this be managed? If there is a high desire for this type of program, the university would need to work through the administration of the program and how it would be managed. Thor plans to discuss this topic further with Kuwitzky because it is not only a faculty matter and probably needs to be discussed further in his area.

Thor discussed the second P&T listening session and believed it was very successful although all of the answers are not complete at this time. The committee plans to begin a draft resolution on this topic to get further clarity on multiple previously discussed areas as well as topics from the listening sessions.

Thor adjourned the meeting at 4:56 pm.

Faculty Affairs Committee
Minutes
2-22-2021

Attendance: Thor (Chair), DeSota (Admin), Leming (guest), Klales, Grant, Wagner, Kendall-Morwick, Friesen, Daniels, Romig, Stevens

Minutes:

Thor called the meeting to order at 4:02 p.m.

Crystal Leming is listening as a guest, as part of her EDD field placement experience.

The committee is discussing the P&T listening sessions and any thoughts after the sessions.

Wagner- There are situations in which the departmental guidelines are not being used throughout the committee approvals. She believes a recommendation should go to the VPAA directly who could then

clearly state requirements for the different units.

The committee would like to have a response back from the party receiving the resolution. The committee would like to send a resolution to the Senate for approval, and then to the VPAA.

Klales recommended including an ask for a commitment from the upper administration.

The committee discussed the possible need for departments to reevaluate guidelines and the fact that too strict of guidelines could push good faculty out.

Draft resolution could go out later in the week with a discussion item in the agenda for Senate on Monday, March 1. The committee will propose this as a working draft, open to amendments. This resolution gives a paper trail for folks going up for P&T as to the support from the higher levels in the university. The resolution needs to include a personal narrative, adjusted departmental guidelines, training for committees to evaluate properly, acknowledgement of equity concerns, and possible flexibility to research.

Tracy, Louella, and Erin are willing to work on editing a draft that Kelly builds.

Meeting adjourned at 4:50 p.m.

Faculty Affairs Committee- Minutes
Washburn University
3-8-21

Attendance: DeSota, Thor, Grant, Kendall-Morwick, Klales, Leming (guest), Romig, Daniels, Wagner

Minutes:

The meeting was called to order by Thor at 4:03 pm.

The committee discussed the P&T resolution draft and additional aspects to include:

- Language to make sure the personal narrative is optional.
- Language to support non-tenure people. This could be stronger on its own, possibly.
- Departments should keep in mind that the student evals have changed multiple times and Covid has affected them as well.
- It is up to the candidate to consult with other faculty members to gather feedback on the personal statement or entire petition. Discussing the personal statement at the annual review is a good idea.

Thor will adjust the draft to include these aspects. A draft document from Thor will be coming to the committee to review further.

Thor adjourned the meeting at 4:46 pm.

Faculty Affairs Committee- Minutes
Washburn University
4-19-21

Attendance: DeSota, Thor, Grant, Kendall-Morwick, Klales, Stevens, Wagner

Minutes:

The meeting was called to order by Thor at 4:05 pm.

Thor created a OneDrive folder for the committee to review the draft resolution for P&T and Covid. The committee is able to edit the document before it is sent forward to Faculty Senate. Other adjustments the committee would recommend:

- Adding any elements for non-tenure track, full time faculty
- Adding positive elements a lecturer did within their impact statement
- Adjust language regarding flexibility of weighted items in petition review

The committee voted to move the resolution forward to Faculty Senate.

Thor adjourned the meeting at 4:58 pm.

Faculty Affairs Committee
Minutes
10-4-21

Attendance:

Kendall-Morwick, Wagner, DeSota, Ewert, Klales, Daniels, Moore, Thor

Minutes:

Meeting called to order by Kendall-Morwick at 3:04pm.

The minutes were motioned (Wagner), seconded (Klales), and approved for 11-16-20, 12-7-20, 2-8-21, 2-22-21, 3-8-21, and 4-19-21 without changes.

The committee chose to review the action items beginning with the Service and Equity Taskforce. Members of the committee listed may need to be updated. Wagner will check with Morse to ensure we have the most up to date copy (the updated copy was circulated to the committee via email). Committee members wondered whether, and if so how, this committee will be working with the faculty success groups currently in the College. Committee members thought this agenda item needed further clarification in scope, outcomes, timeline, and integration with CAS success groups. The committee decided to reach back out to Morse with clarifying questions and possibly reach out to the CAS Dean's Office regarding the success groups.

The committee chose to table any voting on this item until they are able to get further information from the Faculty Senate Executive Committee.

The committee then discussed the Resolution on Course Modalities. Some faculty are currently being asked to teach in both the in-person (modality 1) and remote (modality 3) modalities in the same class section. The committee recommended adjustments to the following:

- Modalities are designated at the section level rather than the course/catalog level
- Dean approval should include "or their designee," in case associate or assistant deans are approving

The committee motioned (Wagner), seconded (Ewert), and voted to move this agenda item forward to Faculty Senate with the recommended adjustments.

Meeting adjourned by Kendall-Morwick at 4:04 pm.

Academic Diversity & Inclusion Committee
May 11, 2021 Minutes

In attendance: Ayella, Brown, Burdick, Collier, Cradle, Dempsey-Swopes, Erby, Grant, Hart, Leming, Miller, Morse, Nyquist, O'Neill, Smith, Tatum, Williams, Walter, Wasserstein, Wynn

- I. Approval of minutes from April 13, 2021
- II. Reports from Student Organization Meetings - none
- III. Old Business
 - a. Faculty members who have previously taught WUmaster classes
 - b. Recap of Committee Activities 2020–2021
 - i. Launch of African American African Diaspora Studies program
 - ii. Launch of Affinity Groups
 - iii. Launch of Campus Climate Reporting System
 - iv. WUmaster 2021: Sustainability
 - v. Launch of www.washburn.edu/dicourses
 - vi. Support of Faculty Affairs Committee in calling for review of tenure and promotion guidelines in light of COVID and supporting staff and non-tenure-track faculty
 - c. Selected Additional Campus Efforts toward an Inclusive Academic Environment
 - i. Multicultural Intersectional Learning Space (MILS) ILS Grand Opening
 - ii. *Hostile Terrain 94* exhibit at the Mulvane Art Museum Fall 2020 & important supporting programming throughout Fall 2020
 - iii. Professional Development Opportunities through CTCL
 1. This year, CTCL offered 18 one-day workshops and webinars that focused on diversity and inclusive teaching and 7 multi-day teaching circles and teaching action groups; 47 people earned the certificate of inclusive teaching and learning
 - iv. Wide variety of programming from units across campus
 - d. Preview for Fall 2021
 - i. More discussion of general education pending KBOR decisions that will affect WU
 - ii. Completed analysis of campus climate survey
 - iii. Multicultural Scholarships and Grants
 - iv. MILS Budget and Programming
- IV. New Business - none
- V. Discussion Items
 - a. What diversity and inclusion efforts should the University focus on in 2021–2022?
- VI. Announcements
 - a. 2021–2022 ADIC meetings: Shawnee Room @ 1:00 pm: September 14, October 12, November 9, December 14, February 8, March 8, April 12, May 10

- b. If you are rotating off the committee next year, please let Erby know
- c. Summer: International Programs will run an English Language Institute over the summer and there will be international students primarily from Japan participating
- d. Tilford Conference: In-person at KU October 18—stay tuned for call for proposals and registration information

Academic Diversity & Inclusion Committee
September 14, 2021 Minutes

In attendance: Barraclough, Brown, Collier, Dempsey-Swopes, Ellis, Erby, Etzel, Gibbons, Grant, Hart, Havens, Juma, Kendall-Morwick, McClendon, Miller, Morse, Nyquist, O’Neill, Scofield, Smith, Sundal, Wasserstein, Williams

- I. Minutes from the May 11, 2021 meeting were approved
- II. Old Business- updates were shared about the following:
 - a. The African American African Diaspora Studies (AAADS) minor Program: Mary Sundal asked all committee members to please help spread the word about the AAADS program. She also shared information about upcoming AAADS courses for the spring 2022 semester. Sundal asked committee members to consider becoming a fellow of the program to help promote it and evaluate courses that instructors submit to have included as part of the minor. If you are interested, contact mary.sundal@washburn.edu.
 - b. The Campus Climate Reporting Process: Dempsey-Swopes and Erby reminded committee members about the existence of the reporting process.
 - c. Affinity Groups: It is possible for faculty and staff to form affinity groups. The application form is available at bit.ly/WUaffinity.
 - d. WUmester 2021: Erby reminded everyone that the spring 2022 topic is “[Truth.](#)” Please begin thinking about ways you can incorporate the topic into your spring courses and encourage faculty colleagues to do the same. Please also send suggestions for co-curricular activities to a member of the WUmester planning committee.
- III. New Business
 - a. Draft ADIC Goals, 2021–2022—Erby shared information about the proposed committee goals:
 - Goal/Subcommittee 1: Recommend institutional definitions for the following: diversity, equity, inclusion, and belonging.
 - Goal/Subcommittee 2: Assist in the planning for Washburn to host the annual Michael Tilford Conference on Diversity and Multiculturalism.
 - Goal/Subcommittee 3: Research best practices in retention strategies for faculty and staff and make recommendations for practices to implement at Washburn at both the unit- and institutional level.
 - Goal/Subcommittee 4: Propose Academic Inclusion Awards and Grants and recommend criteria for these awards.

Goal/Subcommittee 5: Research best practices and make recommendations to engage more students of color in engaging university success services, especially tutoring.

Goal/Subcommittee 6: Coordinate successful WUmester on the topic of “Truth.” Erby asked each committee member to sign up to serve on a subcommittee dedicated to work on a particular goal. Additional ideas for subcommittees included a subcommittee that meets regularly with students and another to discuss the next climate survey.

- IV. Announcements—committee members encouraged fellow committee members to attend the following:
- a. [Kansas Diversity, Equity, and Inclusion Summit 2021](#) (Virtual event, Sept. 21, 2021)
 - b. [“The Truth about Critical Race Theory”](#) forum (Virtual event, Sept. 21 @ 7 PM)
 - c. [CTEL will host Dr. Amaarah DeCuir](#) who will give three virtual workshops related to inclusive and antiracist pedagogies, Sept. 21, Sept. 24, and Nov. 18. Register at the C-TEL webpage.
 - d. [Tilford 2021](#) (in-person event, Oct. 18, 2021)
 - e. 2021–2022 ADIC meetings:
 - September 14 @ 1 PM, Zoom
 - October 5 1 PM, Zoom [Note: This is the first Tuesday of the month instead of the second, due to Fall Break.]
 - November 9 1 PM, TBD
 - December 14 1 PM, TBD
 - February 8 1 PM, TBD
 - March 8 1 PM, TBD
 - April 12 1 PM, TBD
 - May 10 1 PM, TBD

FACULTY GOVERNANCE ACTION ITEM 21-1 (Amended)

Date: 8/16/21

Submitted by: Jennifer Ball, x1840

SUBJECT: Amendment to Faculty Senate item 21-1 (Temporary Academic Policy changes due to Extraordinary Circumstances of COVID19 in Fall 2020 and Spring 2021 Semesters) and extension of these policies for AY 2021-22 (Fall 2021, Spring 2022, and Summer 2022).

Description: Faculty Senate item 21-1 did not explicitly address Summer 2021 sessions regarding probation and suspension, although the temporary policies were meant to apply to the academic year. It is proposed that we make explicit that the policy regarding probation and suspension applies to Summer 2021, and extend the entire set of policies for the next academic year (AY 21-22: Fall 2021, Spring 2022, and Summer 2022). See attached for proposed changes to item 21-1 and proposed policies for AY 2021-22.

Rationale: These academic policies are in place due to the extraordinary circumstances caused by the COVID-19 pandemic.

Financial Implications: none directly

Proposed Effective Date: Immediate upon passage of the Faculty Senate

Request for Action: Approval by Faculty Senate

Approved by: AAC on 10/4/2021

Attachments Yes No

Regarding temporary policies for AY 2020-21:

Relating to the Undergraduate Academic Probation and Reinstatement Policy section of Undergraduate Catalog

- Students enrolled in Academic Year 2020-21 (Fall 2020, Spring 2021, Summer 2021) will not be placed on academic probation status or suspended based on their performance during this academic year
- This temporary policy change does not override school-, department-, or program-level policies concerning academic probation/suspension/dismissal from a particular degree program.

Proposed extension to AY 2021-22:

Temporary Academic Policy changes due to Extraordinary Circumstances of COVID19 Academic Year 2021-22 (Fall 2021, Spring 2022, Summer 2022)

Relating to Withdrawals section of Undergraduate and Graduate Catalogs

- For Fall 2021 and Spring 2022 courses, students may withdraw from a class (or classes) from the third week of classes until the Friday before finals week
- For Summer 2022 courses, students may withdraw from a class (or classes) up to two days before the end of the session

Relating to the A/Credit/Pass/Fail Option section of the Undergraduate Catalog and Section 6.V.D.5 (A/Credit/Pass/Fail Options) of the Faculty Handbook

- For Academic Year 2021-22, there are no restrictions on completed credit hours or GPA for electing A/Credit/Pass/Fail status
- For Fall 2021 and Spring 2022, a student may elect A/Credit/Pass/Fail status until the Friday before finals week
- For Summer 2022, a student may elect A/Credit/Pass/Fail status until two days before the end of the session
- All other existing restrictions on electing A/Credit/Pass/Fail remain in force. Students should check with their faculty advisor before electing A/Credit/Pass/Fail status.

Relating to the Undergraduate Academic Probation and Reinstatement Policy section of Undergraduate Catalog

- Students enrolled in Academic Year 2021-22 will not be placed on academic probation status or suspended based on their performance during this academic year
- This temporary policy change does not override school-, department-, or program-level policies concerning academic probation/suspension/dismissal from a particular degree program.

Relating to Section 6.V.E. (Examinations) of the Faculty Handbook

- For Academic Year 2021-22, Final Examinations may be scheduled asynchronously at

the discretion of the instructor so long as students have the opportunity to complete the final exam during the scheduled final exam time.

FACULTY ACTION ITEM 22-1

Date: *September 13, 2021*

Submitted by: *Executive Committee, on behalf of Chloe Chaffin, WSGA*

SUBJECT: *Washburn Expansion of On-campus Voting Opportunities*

Description: *This resolution asks for support for the increased expansion of on-campus voting opportunities at Washburn University which may include asking the Shawnee County Election Office to use Washburn's campus as a polling site for the full early voting period, for all primary and general elections, including off-year elections, and as a permanent hosting site for a secured ballot drop box or more.*

Rationale: *According to data from The National Study of Learning, Voting, and Engagement (NSLVE), 30-60% of registered students at Kansas universities did not vote in recent elections and data from the Center for Information and Research on Civic Learning and Engagement (CIRCLE) found that half of the survey respondents cite accessibility to polling locations as the primary reason for not having voted in the last election. Additionally, third of CIRCLE respondents cited access to transportation as the only reason. Because the faculty of Washburn is committed to the ideals of fairness, equal representation, and community power and because Shawnee County is currently served by only one early polling place and one secured ballot drop box, the university should live out its values and support expanded polling options on campus.*

Financial Implications: *As a simple statement of support, no immediate cost will be incurred. Future costs to manage extended polling dates will be largely if not entirely supported by the Shawnee County Election Office.*

Proposed Effective Date: *Support for increased on-campus voting opportunities will be effective immediately.*

Request for Action: *Approval from Executive Committee*

Approved by: *AAC on date*

FAC on date

Faculty Senate on date

Attachments Yes No

Faculty Action Item 22-3

Date: September 27, 2021

Submitted by: Kim Morse, Faculty Senate President (x2059) on behalf of Executive Committee

Subject: Senate Resolution on Course Modalities

Description: On April 26, 2021, the Senate received the following information from the Office of the Vice President of Academic Affairs regarding course modalities. Faculty in some areas of the university report that they are still being asked to teach courses in two modalities at the same time.

Course Modalities

These expectations are limited to the teaching aspects of faculty responsibilities.

Common to all teaching modalities are the following expectations: Faculty are expected to dedicate adequate time to their courses as to organize their courses; prepare all lectures, activities, and assignments in accordance with accreditation standards regarding instructional and non-instructional time; hold office hours in accordance with their unit's requirements; respond to student communications promptly; evaluate student work and provide feedback in a timely manner; and complete administrative tasks relevant to their courses. Faculty should include office hours or scheduled meeting times and contact information in their syllabi. Email communication should be through Washburn email addresses. Learning management systems are determined by the dean of the unit or the VPAA.

Course modalities are determined by the department chair and/or dean of the unit. Changes or adjustments to the modality must be approved by the department chair and/or dean of the unit.

Commented [KM1]:

Synchronous (Modalities 1 and 3)

Synchronous courses have required classroom attendance and meet on a regularly scheduled basis, generally fifty minutes a week per credit hour in a fifteen-week semester or the same total of instructional time (750 minutes) per credit hour over a different period, based on Higher Learning Commission minimum standards. Classrooms may be physical (Modality 1) or virtual (Modality 3), depending on the course. The choice of physical or virtual classroom must be approved by the appropriate chair and/or dean. Higher Learning Commission guidelines require a minimum of 750 minutes of instructional (e.g., classroom) time and 1500 minutes of non-instructional (e.g., assignments and preparation) time for each credit hour in a Synchronous course. No more than 10% of meeting time will be replaced with asynchronous activities in a Synchronous course.

Rationale: Further experience teaching in these modalities requires Senate to make the following clarifications.

The Higher Learning Commission requires students to receive 750 minutes (minimum) of instructional time per credit hour. When Modality 1 and 3 ~~courses~~ sections are taught as distinct ~~courses~~ sections it is possible for students to meet standards required by the Higher Learning Commission. When Modality 1 and 3 ~~courses~~ sections are taught simultaneously (mixed

modality, dual modality, etc.) with one set of students in attendance in the classroom and another set of students in attendance virtually during the same synchronous time period it becomes impossible for students in either modality to receive the instructional time required by the HLC. Within the established course time period, instruction time is divided by an undetermined percentage with one group, face-to-face or virtual, receiving more-or-less instructional time. The only way this situation could be redressed so that all students receive instruction as required by HLC is if technology existed in the classroom that allowed all students to see and hear each other, the faculty member, and any displayed devices (computer screens, smart boards, etc.) simultaneously so that all enrolled students could participate equally in shared learning experiences. While it may be acceptable to violate HLC standards in order to accommodate extraordinary circumstances during a pandemic, it is not acceptable to violate HLC standards outside that context.

Moreover, as the University has documented through numerous C-TEL workshops and teaching resources on the modalities (<https://www.washburn.edu/faculty-staff/ctel/resources.html>) the modalities are pedagogically distinct, not interchangeable.

Modalities 1 and 3 require different pedagogies inclusive of different forms of lecture, activities, assignments, and grading structures. The preparation for a course in Modality 1 is different from the preparation of a the same course in Modality 3 ~~course even if the course as listed in the catalog is the same~~. Because pedagogies and preparations for Modalities 1 and 3 are distinct, so, too, is the post-class session time required to evaluate student work, provide feedback, and complete administrative tasks.

It is not possible for faculty to meet the University expectations common to all teaching modalities to meet minimum, adequate, expectations if required to teach in multiple modalities in the same ~~course~~ section.

The Senate is resolved to provide the following counsel to the Office of the Vice President of Academic Affairs. Absent Faculty Handbook guidance on faculty load in these matters, the Office of the Vice President of Academic Affairs must adhere to HLC requirements on instructional time and follow its own guidance on expectations common to all modalities. ~~Courses~~ Sections will be designated in the course ~~catalog~~ schedule in one modality, not multiple modalities. Additionally, the Senate is resolved that the choice of modality should be made collaboratively with the faculty member and the department chair and/or dean of the unit.

Financial Implications: None.

Proposed Effective Date: Start of Academic Year 2022-2023. (Thus it will need to be implemented before Fall Schedules are due.)

Request for Action: Approval by FAC, FS

Approved by: FAC on date: October 4, 2021

Faculty Senate on date:

Attachments: Yes ___ No X