

Academic Affairs Committee
Washburn University
9/23/2019
Minutes

Present: J. Ball, Morse, Jones, Dodge, Juma, Vandalsem, Stevens, Beatie
Staff: A. Ball

1. Morse called to order at 4:00 pm
2. Meeting minutes: Stevens moved and Beatie seconded approval of the 9/9/2019 meeting minutes. Motion carried
3. Discussion of new program proposal template: the committee reviewed and gave feedback on a template being developed by the Office of Academic Affairs for proposals for new majors and degrees. Most feedback from the committee centered on adding clarifying language to the proposal document to assist the user. The committee discussed that, while the new format is more robust than what is currently used, each program proposal is unique and the committee is able to request additional information from the proposing unit to support the proposal, if necessary.
4. Adjourn: Meeting adjourned at 4:20 pm.