

Academic Affairs Meeting Minutes

Monday, October 30, 2023 at 4:00pm

In-person, Memorial Union – Lincoln Room

Attendees: Deborah Altus (chair), Beth O'Neill (ex-officio), Jennifer Ball (ex-officio), Dion Harnowo, Karen Camarda, Sarah Holt, Kara Kendall-Morwick, Tonya Ricklefs

Guests: Melanie Burdick, Amy Memmer, Stephanie Lanning, Kim Gerhardt-Whiddon.

The meeting was called to order by Deborah Altus at 4:04 pm.

- I. Approvals
 - a. Minutes from the meeting held on Monday, October 2 were presented. A motion for approval was made by Kara Kendall-Morwick and seconded by Karen Camarda. Motion passed.
- II. Informational
 - a. WU 101 & Upper-Division English - Degree and Program Changes
 - i. Committee reviewed information and agreed to send to Faculty Senate as an informational item.
 - ii. Committee also agreed that future informational program items can be sent directly to Faculty Senate.
- III. Action Items
 - a. Proposal to revise the Quantitative and Scientific Reasoning (QSR) university student learning outcome (USLO)
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Karen Camarda.
 - ii. Dr. Ball provided an overview of the QSR USLO.
 - iii. Committee discussed.
 - iv. Proposal to revise the Quantitative and Scientific Reasoning (QSR) university student learning outcome (USLO) approved unanimously.
 - b. Program Changes - CAS
 - i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs.
 1. English Literature
 - a. Melanie Burdick provided an overview of the change.
 - b. Committee discussed.

2. Philosophy
 - a. Committee discussed.
 3. Public Administration
 - a. Committee discussed.
 4. Public Admin Minor
 - a. Committee discussed.
- ii. The four program changes (English Literature, Philosophy, Public Administration and Public Administration Minor) submitted by CAS approved unanimously by committee.
- c. Program Changes – SAS
- i. A motion for discussion was made by Kara Kendall-Morwick and seconded by Tonya Ricklefs
 1. AAS Human Services
 - a. Deb Altus provided an overview of the new program.
 - b. Committee discussed.
 2. AAS Legal Studies
 - a. Amy Memmer provided an overview of the new program.
 - b. Committee discussed.
 3. AAS Criminal Justice
 - a. Amy Memmer provided an overview of the new program.
 - b. Committee discussed.
 4. BCJ Criminal Justice
 - a. Amy Memmer provided an overview of the new program.
 - b. Committee discussed.
 5. BCJ Forensic Investigation Sciences
 - a. Amy Memmer provided an overview of the new program.
 - b. Committee noted that WU 101 and EN 300 were not required in the new program. Amy Memmer noted with the accreditation for the program and the current credit hours, they chose not to include these two courses.
 - c. Committee discussed.

6. Non-Profit Management Certificate
 - a. Deb Altus provided an overview of the changes.
 - b. Committee discussed.
 - ii. Sarah Holt motioned to remove Forensic Investigation Sciences from group approval. Tonya Ricklefs seconded. Committee approved unanimously.
 - iii. The five programs (AAS Human Services, AAS Legal Studies, AAS Criminal Justice, BCJ Criminal Justice, and Non-Profit Certificate) submitted by SAS approved unanimously by committee.
 - iv. Committee discussed BCJ Forensic Investigation Sciences program.
 1. Committee approved the BCJ Forensic Investigation Sciences program, vote was not unanimous. One dissension.
- IV. Announcements
- a. Deborah Altus noted that the next meeting would be Monday, November 13, 2023.
- V. There being no further business to discuss a motion was made by Kara Kendall-Morwick and seconded by Karen Camarda to conclude the meeting at 4:41pm.

Minutes taken by Holly Broxterman.